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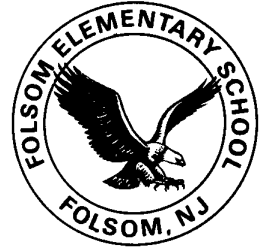
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FOLSOM ELEMENTARY SCHOOL

1357 MAYS LANDING ROAD - FOLSOM, NJ 08037



Folsom School Student Acceptable Use Policy – 2009-2010

To support its commitment to providing avenues of access to the universe of information available, the Folsom School District makes available access to computers, computer networks, and the Internet. To gain access to these networked computers and the Internet, all students under the age of 18 must obtain parental/guardian permission and both the student and the parents/guardians must read, accept, sign, and return an Acceptable Use Policy agreement and return it to the Folsom School District. If a parent/guardian at any time chooses to rescind or deny a child access, parents/guardians must notify the Folsom School District in writing. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. The Board and District personnel do not condone such misuse and will not knowingly permit this in the school environment. The District retains the right to monitor all access to the computer system and to the Internet.

Access to networked computers is given to users who agree to act in a considerate and responsible manner. General school rules for behavior and communications apply. Users are responsible for good behavior on school computer networks just as they are in a classroom, a school hallway, or anywhere on school property. Access is a privilege- not a right, entails responsibility, and requires parental permission. Individual users of the District computer networks are responsible for their behavior and communications over those networks. Communications on the network are often public in nature. Network storage areas may be treated like school lockers. Network and School Administrators may review files and communications to maintain system integrity and insure responsible utilization of the system. Users should not expect that files stored on District servers or workstations will always be private.

Within reason, freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibilities for such guidance as they exercise information sources such as television, telephones, movies, radio, and other potentially offensive media. Staff will provide developmentally appropriate guidelines to students as they make use of telecommunications and electronic information resources. Beyond the clarification of such guidelines, the District makes no warranties of any kind, whether expressed or implied, for use of the computer system. It will not be responsible for any damages a user suffers.

Please review the Acceptable Use Policy and explain it in terms you know are appropriate for the age level and comfort level of your child. Please sign and have your child sign and return the attached Acceptable Use Policy Agreement. A separate agreement is required for each child in your household. It is presumed that all users will comply with District standards and will honor the agreements they have signed for the duration of their enrollment in the Folsom School District. Violations may result in a loss of computer access as well as other disciplinary action.

Folsom School Acceptable Use Policy Agreement for Students

The following activities are not permitted:

1. Users shall not access, seek, send, or display offensive messages or materials containing obscene, threatening, insulting, harassing, attacking, inappropriate or otherwise objectionable language or images. Users encountering inadvertent access to such material should report it immediately to the supervising teacher.
2. Users shall not change any settings, misuse, vandalize, or otherwise damage computers, systems, networks, or related technology equipment. Any detection or awareness of any misuse or problem should be reported immediately to the supervising teacher.
3. Users shall not attempt to disrupt the District's computer system performance, alter, or destroy data by spreading computer viruses, worms, "Trojan Horses", or any similar product that can damage computer files, systems, servers, or network systems. It is the responsibility of the users of any storage device used on multiple computers to scan and insure the storage device is clean of viruses prior to being used on District computers.
4. Users shall not attempt to gain unauthorized access to the District system, internally or externally, or any other computer system through the District system, nor shall they go beyond their authorized access, including attempting to log in through another individual's account, using another's password, or accessing, moving, or deleting another's work, files, or folders.
5. Users shall not download, install, or use any software, application, screensaver, or program, including any chat or instant messenger software, Twitter, Facebook, blogging or other social communicating/networking type software without written permission from the Folsom Technology Coordinator.
6. Users shall not post any personal contact information, such as any names, addresses, phone numbers, e-mail addresses, or personal photographs, about themselves or others online. Users shall not respond to unsolicited contact and attempts at contact from outside by any groups or individuals shall be reported to the staff member monitoring that child's access to the Internet.
7. Students shall not attempt to use the computers and/or Internet when a regular teacher is not in the room, such as during indoor lunch recess or when a substitute teacher is present.
8. Users shall not use the District system to engage or attempt to engage in illegal activities (local, state, or federal) or attempt to use the District system for commercial purposes.
9. Users shall not plagiarize (copy and present another's ideas, words, or pictures as one's own) materials available from others, such as the Internet or CD-ROM encyclopedias.
10. Users shall not infringe on copyrighted material and shall follow all dictates of copyright law and the applicable policies of the District.
11. Students shall not access or attempt to access personal or outside E-mail accounts using the District's system.
12. Users shall not intentionally waste limited resources, such as playing games, or using computer resources for other non-academic purposes at inappropriate times or when other users require the system for academic purposes.

Please keep these guidelines on hand for future reference. There are several on-line resources available to help parents with Internet and safety guidelines, such as www.safekids.com and the FBI's <http://www.fbi.gov/publications/pguide/pguidee.htm>.

Please sign and return the attached **Folsom School Acceptable Use Policy Agreement Form**. The **Folsom Parent/Guardian Photo Release Form** is also on the back of it to sign and return.